



## ETTU EVENTS GUIDELINES FOR PRESENTATIONS

### 2018 EUROPE YOUTH TOP 10

Please ensure that all of the following items are covered in detail in your presentation including all items appearing in the ETTU Handbook for the event. Also ensure your presentation to the ETTU Executive Board will last no longer than 30 minutes.

#### 1. **Motivation and concept**

What are your principal motivations and objectives for hosting a European event, the Europe Youth Top 10?

#### 2. **Political support**

What is the status of support for your project by national, regional, local government and city authorities?

Visa requirements: will admission be possible for all players, coaches, umpires, spectators, press and officials of the ETTU and member Associations?

#### 3. **General Infrastructure**

Provide a map indicating your general infrastructure and distances: airport, motorway and transport system, competition and training venues, hotels

#### 4. **Sports Infrastructure**

City and venue details

Competition hall, number of tables, lighting, flooring

Show court plan

Training area, number of tables, lighting, flooring

Call area

Changing & massage rooms

Players lounge and rest area

Umpires lounge

Medical services

Mixed zone and backdrop

Photographer

Wired internet, wireless internet

ETTU facilities

VIP facilities

Victory ceremonies



**5. Hospitality**

Hotels, stars, distance to venue  
Single, double, triple rooms, prices  
Meals, lunch and dinner

**6. Logistics and experience**

Transport, shuttle service  
Accreditation  
Playing equipment  
Results management  
Meeting rooms  
Workforce and volunteers  
Umpires

**7. Event Director and Organising Committee**

In case the Championships will be awarded to your Association, who will be nominated as Event Director?

**8. Sponsorship**

Does your Association have partners and sponsors who have committed to support your application?

**9. Financing**

Describe how and by whom your candidature will be financed

**10. Other**

Please provide any other information, with as much detail as possible, that may help your application bid

June 2016